

**Brown Public Library Board of Trustees
Meeting Minutes for November 16 4:00 pm
Community Room**

**Attending: M. Beaupre, C. Bushey, D. Kunkel, J. Stevens, G. Hall, S. Brickey, R. Pearish ,
T. Garrett (on phone)**

Agenda Item	Action	Presiding	Time
Call to Order		Maryann B.	4:00
Approval of Agenda		Maryann B.	4:01
Minutes of Previous Mtg	Dale moved to approve Minutes as presented. John seconded --approved by group		4:08

Treasurer's Report

- **All bills paid.**
- **Windows to be caulked; need to find contractor to do job.**
- **Plexiglass plan not yet decided.**
 Cyndy moved to approve; Dale seconded—approved

Librarian Report

- **Curbside service continued**
- **Heating problems exist**
- **New circulation desk ordered**
- **Fire extinguishers were inspected**

Old Business

- 1. Furniture Committee update—tabled for future discussion**
 - **Board and Sherri will receive screen shot of options**
- 2. Library Lights**
 - **Control panel needs repair**
 - **Need to request Town support for Thermostat replacement.**
- 3. Tech Plan—tabled until next meeting**
- 4. Door Fix**
 - **Problem is wearing on hinges of door—will seek contractor**

New Business

- 1. Rebecca to discuss Story Time**
 - **Proposal to change Storytime Schedule....Board approved**
 - **Presently: Storytime is Mon and Thursday AND Tues and Friday schedule**
 - **Proposal: In January Storytime would be Monday and Saturday;
introducing a Play Group on Fridays from 10-11:00**
 - **Adult parent would be in attendance for each Play Group**
 - **No food served until Covid diminishes**
- 2. Appeal Letter Status**
 - **Letter looks good.; Need lots of help to prepare envelopes**

Adjourn

Maryann B.

4:52