

Brown Public Library Board of Trustees

Minutes - 8/17/21

Present: Maryann Beaupre (President/Chair), Cyndy Bushey (Vice President), John Stevens (Treasurer), Tossy Garrett (Secretary taking minutes), Dale Kunkel (MAL), Gail Hall (MAL), Kellianne Sutton-Bosley (MAL), Sherri Brickey (Director).

5:04- Meeting called to order by Maryann.

5:04- Approval of Agenda: we are moving the executive session before "New Business". Agenda approved.

5:05- Approval of Previous Minutes. No minutes from July.

5:05- Treasurer's report. Bills & salaries are paid. We bought 6 new monitors for the computers and also one for the checkout desk, bought with grant funds from the VT community foundation, along with privacy screens. We need to put together and approve a budget which is due to the town by October. The treehouse was stained, which was a gift (both materials and labor). Gail asked if we received a bill from efficiency VT- John has not, nor has anyone heard about a report. The furnaces have also not been started. Tossy moved to accept the Treasurer's report, Cyndy seconded; voted & approved.

5:08- Librarian's Report. We opened in late July, and issued 22 new patron cards in that time. Sherri submitted a grant app ... we're starting a volunteer base, with 4 total. Rebecca has been doing most of her storytimes offsite, in the treehouse or other local parks, which have been well attended for summertime. The summer reading program was lower, at 54 participants.

5:10- Old Business

1. Update from Furniture Committee: We have not met.

4. Energy Audit: The air blow & efficiency audit was done, and the report will be forthcoming although Gail gave us an update from being present at the audit.

5. Website: Sherri has not met with George, he may no longer be interested. Sherri is looking for someone else to work with for the website.

6. Air Conditioner: No further updates.

5:14- Labor Day Book Sale: Gail is nervous about getting everything ready. Not all work slots are covered, and not all raffle donations are filled. We passed around those sign-up sheets for board members. Sherri has contacted Norwich, who said that on Friday 4-6 they could send a couple people to help set up, and also Monday for pickup. Gail wondered whom will we invite to the friends' breakfast, and how to do that? We can email some of them, call others. What should we charge for membership this year? Who should run the Friends? It can not be a member of the board, we should contact current members and other community members who may be interested.

5:20 Executive Session: Cyndy moves to enter executive session for personnel reasons, Kelli Anne seconds.

****Notes in separate file****

5:52 Dale moved to leave executive session, John seconded, voted and approved. An employee has been terminated immediately, had their key returned, and steps have been taken to ensure other employees' safety.

5:53 New Business:

- 1. Update on Working Calendar:** we will revisit this agenda item.
- 2. Labor Day Booksale:** covered under Old Business.
- 3. Front Door:** The sill needs to be lowered, Maryann will contact someone about that job.

4. **Library Lights:** some fluorescent/halogen lights are out, Sherri called Trent to replace with special bulbs, he has returned the call.
5. **Computer Problems Solution:** we will revisit this item.
6. **Other business:** none

5:55- Public Comment: no public present

5:59 - Maryann moved to adjourn, Dale seconded. Voted and moved; meeting adjourned.