

## Brown Public Library Board of Trustees

### Minutes – 02/19/19

Present: Maryann Beaupre [President/Chair], John Stevens (Treasurer), Larry Garland (MAL), Gail Hall (MAL), Cyndy Bushey (MAL), Sherri Brickey [Director]. Absent: Katie Wawrzyniak (VP), Tossy Garrett, Secretary.

**4:35- Meeting called to order by Maryann.** Agenda approved as presented.

**Approval of January Minutes.** Gail moved, John seconded, voted and approved.

**Treasurer's report.** Part time wages over budget by \$17,000.00 for the fiscal year. Moot funds will take care of this deficit. Everything else is within budget. Gail moved to accept, Larry seconded. Motion passed.

**Librarian's Report.** We had 88 volunteer hours for Jan. Sherri completed the VT Dept of Library Annual Report and submitted it to the VTDOL on 01/31/19. She also attended a VT 211 Website meeting at Kimball Public Library on 01/14/19 and attended a day long course on Library Collections in Barre on 01/18/19. The final course needed to attain Librarian Certification is on April 29<sup>th</sup> in Barre.

Snowshoes continue to be a popular item to checkout.

Capstone is providing free tax preparation once a month, Feb-April.

January was a good month in the Youth Dept. There was solid attendance at Storytimes. On 01/19/19, Britta hosted a Fuse Beads event that was quite popular.

#### Old Business:

1. **Elevator Update-** Serviceman came last week and inspected elevator. It was noted that lights were out in elevator. Sherri will contact Town Manager about this and broken dishwasher.
2. Update on new inside storm windows: There is no update at this time.
3. **Pigeon Problem:** Larry will look for a falcon decoy. Cyndy will ask her son to look at the entry way to see if there is something he can do. John will apply dish soap to the area until solution is found.
4. **New Webpage Update-** A Northfield resident is interested in volunteering at the library. Sherri noticed he has computer experience and asked if he would be interested in helping us with a new website. He said yes, once he is done his coaching obligations at the end of February.
5. **Payroll Service Update:** John is getting bids from various businesses. They are busy this time of year due to tax season. More time is needed for responses.
6. **Toy Library Proposal:** Britta is going to survey parents with children ages 5-12 to see what type of educational STEAM toys they were interested in. Britta is trying to promote STEAM activities through Storytime and other events. We will start out this new idea on a small scale to see how it goes. Funding will be provided by the Weiss Bequest. Britta will report back to the Board after she receives results from the survey.

#### New Business:

1. **Book Store Re-pricing:** "New books" (a year or less) to be shelved on separate rack with labeled prices. Keep other prices the same. Spring Book Sale is still under discussion. There is no Winter Carnival in Northfield this year. It was planned on doing it at that time.

2. **Magazine Subscriptions:** Sherri looked into other subscription services to save money. There was a very small difference. We will continue with EBSCO, but drop the NY Times Book Review. This will save us approx. \$208.00 annually. Sherri & Britta do not find this book review to be worthwhile. John moved to approve, Larry seconded. Motion passed.
3. **Community Room Donations:** Library staff/volunteers provide a lot of work in scheduling the Community Room and ensuring that it is ready for the next booking. Sherri wondered if the donations might go to the library instead of the Town. John will check with Town Mgr.

**5:46-** Larry moved that we go into Executive Session for personnel issues. John seconded. Ended Executive Session at 6:06. Cyndy moved to end session and John seconded. Meeting adjourned, voted and approved.

Respectfully submitted,

Cynthia Bushey